

Memo

TO: Gerry McDonagh
State DOL, Denali Training Fund

FROM: Gail Pass 
First Alaskans Institute

DATE: March 31, 2005

RE: Quarterly report Denali Training Fund PY04/202

Please find enclosed First Alaskans Institute quarterly report for award PY04/202. We are pleased to announce that we have had really positive response from industry partners for intern placements. We would like to inform you of our intent to provide 12 interns with placement opportunities during the summer of 2005. The original intent was to place six interns this summer and six next summer. We have commitments from enough industry partners to place all 12 interns under the agreement.

We are preparing to recruit an intern coordinator who will be able to help with the summer internship. The brain trust component is on target and interns will start in mid May and June.

If you have any questions, comments or concerns, please contact me either directly at (907) 677-1703, or email gail@firstalaskans.org.

State of Alaska, Department of Labor and Workforce Development
Division of Business Partnerships
DENALI TRAINING FUND PROGRAM
Monthly/Quarterly Invoice
and Payment Request

Grantee Name: First Alaskans Institute #202	GRANT PERIOD		REPORT PERIOD	
	FROM	TO	FROM	TO
	08/01/04	12/30/06	August 1, 2004	March 31, 2005

	GRANT BUDGET	MONTHLY/ QUARTERLY EXPENSES	YEAR TO DATE EXPENSES	BALANCE OF GRANT FUNDS
Denali Training Fund	\$300,000.00	\$3,782.00	\$3,782.00	\$296,218.00
TOTALS	\$300,000.00	\$3,782.00	\$3,782.00	\$296,218.00

REIMBURSEMENT REQUEST

Amount of Grant Funds Received to Date	\$0.00
Amount of Expenditures to Date	\$3,782.00
Amount of Reimbursement Requested	

CERTIFICATION

By affixing my signature below, I certify that the information included in the Monthly Financial Report and Reimbursement Request is true and correct to the best of my knowledge. I acknowledge the knowing submission of false or incorrect information in this report may be an illegal act, subject to possible prosecution.

Carrie Brown for 3/31/05
 Signature Date
Jason Metrokim, Vice President
 Printed Name and Title:

DIVISION APPROVAL

Encumbrance Number			
	Advance Amount:		
	Amount Previously Recovered:		
	Amount Applied to this Invoice:		
	Balance to Recover:		
Financial Line	Collo Code	Payment Amount	
	7614107		
TOTAL PAYMENT			
Approval Signature		Date	

State of Alaska, Department of Labor and Workforce Development
Division of Business Partnerships
DENALI TRAINING FUND PROGRAM
Detailed Monthly/Quarterly Invoice

GRANTEE NAME			REPORT PERIOD	
First Alaskans Institute # 202			1-Aug-04	31-Mar-05
DTF PROGRAM	GRANT BUDGET	MONTHLY/ QUARTERLY EXPENSES	YEAR TO DATE EXPENSES	BALANCE OF FUNDS
Personal Services	\$212,725.00	\$3,708.00	\$3,708.00	\$209,017.00
Travel	\$11,250.00	\$0.00	\$0.00	\$11,250.00
Contractual	\$54,400.00	\$0.00	\$0.00	\$54,400.00
Supplies	\$3,750.00	\$0.00	\$0.00	\$3,750.00
Equipment	\$11,775.00	\$0.00	\$0.00	\$11,775.00
Administration	\$6,100.00	\$74.00	\$74.00	\$6,026.00
Totals	\$300,000.00	\$3,782.00	\$3,782.00	\$296,218.00



Report of Project Activities

Department of Labor and Workforce Development
Division of Business Partnerships



DENALI TRAINING FUND

PROGRESS REPORT

NAME OF ORGANIZATION: First Alaskans Institute
NAME OF PROJECT: Denali Training Fund
REPORT PERIOD: January 1, 2005 to March 31, 2005

PROJECT ACTIVITIES AND ACCOMPLISHMENTS:

Briefly describe the grant activities undertaken during the period and any accomplishments achieved.

Internships:

Development of Summer Internship Timeline

Development of Application and Selection Process

First Alaskans Institute hosted a meeting with potential partners for the purpose of intern placement on March 10, 2005. Organizations present include: Ahtna Construction, AIDEA/AEA, AKPIRG, Alaska Department of Environmental Conservation, Alaska Department of Labor, Alaska Native Health Board, Alaska Power Association, Alaska Village Initiatives, Alyeska, Alaska Natives Science and Engineering Program, ASCG Incorporated, ASRC Energy, Arctic Slope Regional Corporation, AVEC, BP, Bristol Bay Native Association, Calista, Chugach Heritage Foundation, Chugachmiut, Conoco Phillips, Cook Inlet Region, Denali Commission, Doyon Drilling, Doyon Foundation, Doyon, Ltd, Federal Aviation Administration, Institute for Social and Economic Research, Koniag Foundation, Municipality of Anchorage, NANA, NANA Colt, Northrim Bank, Sealaska Corporation, SEARHC, SKW/Eskimos, Inc., Small Business Development Corporation, The McDowell Group, Ukpik, University of Alaska Anchorage, and Veco.

Applications were posted to the website on March 14, 2005.

Recruiting begins and continues through April 15, 2005: Recruiting includes visits to University of Alaska Anchorage and Alaska Pacific University, and an email campaign.

Brain Trust:

Conceptualization of Brain Trust/Brain Gain Project (The Brain Trust is an innovative project of First Alaskans Institute, designed to grow over time into an online community that creates worldwide connections and encourages Native minds to shape our future).

Survey was developed to elicit responses from Alaska Natives, on how the internet was used, what involvement people had in the community (in terms of leadership activities), what interest respondents had (in terms of policy and issue areas), and to gauge interest in participation of the Brain Trust.

Launch of Survey to 460 individuals

Close of Survey on March 31, 2005

The brain trust online community has gone to bid soliciting a contractor who can create the community. The RFP can be located at www.firstalaskans.org. As of today we have expended approximately \$3,800.00 in wages with a commitment for the brain trust contract in the amount of \$10,000. The proposal for the brain trust has been selected and a contract will be put in place committing \$9,425.00. RFP for the Brain Trust Database Project was issued on March 18, 2005. Purpose of the RFP was to solicit for consulting services to assist with the conceptual development and implementation of the Internet/web-based database to be used as a talent bank and then to expand to an online-community.

Proposal Due Date was March 28, 2005.

Proposal selection took place on March 29, 2005.

PROGRESS REPORT

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PLANNED ACTIVITIES FOR NEXT REPORTING PERIOD:

Describe the grant activities you expect to complete during the next month.

The proposal for the brain trust has been selected and a contract will be put in place encumbering funds in the amount of \$9,425.

The online community component of the brain trust is expected to be test launched by June 13th, 2005.

Internships:

Recruiting continues through April 15, 2005

Applications due April 15, 2005.

Final Selection of Interns and Notification on April 29, 2005

Planning and Development of the Leadership Training Sessions

Start Internship – Mid June

PROBLEMS, DELAYS OR CONCERNS EXPERIENCED:

Are the grant activities progressing as planned? If not, what is the cause? Identify if there are any areas the Alaska Workforce Investment Office can provide assistance.

Due to the increased amount of interest from potential partners who want to work with interns, we anticipate placing all 12 interns summer 2005. The original intent was 6 summer of 2005 and 6 summer 2006. This is not a problem or a delay, but it does classify as a change in original intent.

POSSIBLE PROBLEM RESOLUTIONS AND TIMEFRAMES:

For any problems identified, describe how you will resolve them and how long it will take.

No problems identified

Certification: I certify that the above information is true and correct and in accordance with the terms and conditions of the agreement.

Carrie Brown, Sr. Vice President

Name and Title



Signature for C. Brown

March 31, 2005

Date